



# SPONSORSHIP CONTRACT

### Company Information

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Complimentary Registrant

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Method of Payment

By Credit Card (preferred)

Upon receipt of this contract, IOSC Show Management will email an invoice to the main contact with link for online payment. DO NOT include credit card information on this contact.

By Check

Please make your check payable to the American Petroleum Institute and indicate the following reference number on the check to ensure payment is credited to you properly: SS-2300-IM000-7411. U.S. currency only, drawn on a U.S. bank. Please mail the check with your form to:

American Petroleum Institute  
P.O. Box 1425  
Merrifield, VA 22116-1425, USA

By Wire to API

Please add \$25.00 (USD) to cover wire transfer fees.

TD Bank  
1030 15th St NW  
Washington, DC 20005 USA  
ABA Routing # 054001725

Credit To American Petroleum Institute  
Account # 4251303172 SWIFT: NRTHUS33

**Please select the opportunities your company wishes to sponsor.** Companies will be provided benefits as outlined in the Sponsorship Package. You will be contacted to confirm your sponsorship.

#### Industry Sponsorships

- Industry Gold Sponsorship
- Industry Silver Sponsorship
- Industry Bronze Sponsorship

#### Brand Sponsorships

- Conference Delegate Registration Bags
- Lanyards/Badge Holders
- Wi-Fi Hot Spots
- Reuseable Water Bottles
- Notepads
- Charging Stations
- Conference Pens
- Mobile App

#### Function Sponsorships

- Opening Reception and Exhibit Hall Grand Opening
- Film Festival and Photo Contest
- Film Festival Photo Contest Awards Luncheon
- Conference Luncheon Tuesday
- Conference Luncheon Wednesday
- Scholarship Breakfasts
- Water Stations – Run of Show
- Water Stations – Tuesday
- Water Stations – Wednesday

- Water Stations – Thursday
- Refreshment Break Tuesday Morning
- Refreshment Break Tuesday Afternoon
- Refreshment Break Wednesday Morning
- Refreshment Break Wednesday Afternoon
- Refreshment Break Thursday Morning
- Refreshment Break Thursday Afternoon
- Closing Dinner
- Closing Dinner Entertainment
- Closing Reception
- Headshot Lounge
- Step n Repeat Photo Experience at Closing Dinner
- Domestic Scholarship Recipient
- International Scholarship Recipient
- Vendor Presentations

#### Advertising

- Pocket Guide - Exclusive
- Hotel keycard

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Is there something we have not thought of that may be of particular interest and benefit to your company? Please let us know by contacting:

IOSC Sponsorship/Exhibits Manager  
Phone: 202-367-2393  
Email: [jheiser@iosc.org](mailto:jheiser@iosc.org)

**Total Sponsorship Cost: \$\_\_\_\_\_ (USD)**

## Sponsorship Agreement

We plan to attend the event indicated below, and would like to participate as a sponsor. We agree to abide by the following conditions and procedures and will brief our representatives accordingly:

**International Oil Spill Conference 2020**  
**May 11-14, 2020**

**1. Printed Program Notation:** Per individual sponsorship benefits as indicated, an acknowledgment of the level of support, item, or event sponsored will be made in the final printed program. The exact wording will be at the discretion of Show Management.

**2. Registration Signage:** Per individual sponsorship benefits as indicated. Show Management will create prominent signage or other forms of recognition that feature the company name and/or logo of the sponsor. The exact wording and type of recognition will be at the discretion of Show Management.

**3. Liability and Security:** Each sponsor must make provisions for the safeguarding of its goods, materials, equipment and display at all times. Neither API, IOSC, nor the New Orleans Convention Center, nor their officers, representatives nor employees will be responsible for any destruction, damage, theft or loss to the sponsor's property.

**4. Indemnification:** The sponsor assumes entire responsibility and hereby agrees to protect, indemnify, defend, save and hold harmless API, IOSC, or the New Orleans Convention Center, and their employees and agents against all claims, losses and damages to persons or property, governmental charges or fines, and reasonable attorney's fees arising out of or caused by sponsor's participation.

**5. Insurance:** The sponsor/exhibitor acknowledges that API, IOSC, and the New Orleans Convention Center do not maintain insurance covering sponsor property and that it is the sole

responsibility of sponsors and exhibitors to obtain business interruption and property damage insurance covering such losses by sponsor.

**6. Event Cancellation:** If unusual circumstances prevail and the event is cancelled, a full refund of the sponsor fee will be made within thirty (30) days of the cancellation. Sponsor waives all claims that may be made against API, IOSC, its employees, agents and assigns, except the right to a refund of the sponsor fee.

**7. Cancellation:** Sponsors may cancel their obligation up to March 6, 2020. However, 50% of the fee is non-refundable. Notice of cancellation must be submitted in writing.

Send to:

IOSC Exhibit Sales Manager  
2025 M Street, N.W.  
Washington, DC 20036  
Phone: 202-367-2393  
[jheiser@iosc.org](mailto:jheiser@iosc.org)

**8. Assignment:** Neither IOSC Show Management nor the sponsor may assign their rights under this Contract without the express written consent of all the parties.

Representative's Name (Please Print):

\_\_\_\_\_  
Company:

\_\_\_\_\_  
Job Title:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date signed:

**PLEASE RETURN BY APRIL 10, 2020**

Email your application to [jheiser@iosc.org](mailto:jheiser@iosc.org)